**GUIDELINES FOR POSTER PREPARATION**

**Poster size: A1 format (594 mm width x 841 mm height),**

**Orientation: Portrait**

**Resolution: min. 300dpi (both horizontal and vertical resolution)**

**File format: \*.tif (TIFF Image)**

**File size: max. 5 MB (on e-mail: scientific.committee@see-leader.eu)**

**or**

**max. 20 MB (via Google Drive link, WeTransfer link, or similar, to scientific.committee@see-leader.eu)**

Poster submission:

The poster must fit within these measurements.

Please check in with the Registration Desk upon arrival where your poster is placed. You will be told what your board number assignment is and what session your poster has been linked with. A QR code will be assigned to each poster to enable visualization on the SEE LEADER website.

**Components of the poster:**

Posters should include a SEE LEADER 2019. heading, title, names of authors and their addresses, abstract, introduction materials and methods, results and discussion, conclusions, acknowledgments (if any), references, tables and figures.

**Title:**

Below the title should include the name(s) of the author(s) and their address(es).

**Abstract:**

The abstract should be a concise highlight of the results and conclusions and should be brief (<300 words).

**Introduction:**

The introduction should explain why the research was conducted and why it is important. The introduction should condense the relevant information in the field that led the author to do the research. The introduction is not a complete literature review, and only the most relevant references should be cited. The introduction should also contain a statement that describes the purpose or objective of the research.

**Materials and Methods:**

The section should briefly describe what was done so that the others can repeat the experiment. Experimental designs can be explained by use of figures if they will help clarify what was done. If the experiment was a complicated one with many sub-parts, subsections may be used to describe each sub-part.

**Results and discussion:**

This section describes the obtained results. Proper use of tables and figures can enhance and help explain the results. Statistical analysis of data is necessary, unless differences are so obvious that statistical analysis is superfluous. Although probability values of 0.05 and 0.01 are traditionally used, each author is free to choose his own level of significance.

**Conclusion:**

This section should be used to briefly offer a synopsis of the conclusions of the research data. Concisely state the main conclusion.

**Acknowledgments:**

This section should be used to thank organizations which supported the research monetarily and individuals who assisted in the research or preparation of the paper (optional).

**References:**

Select references with great care. Unless the paper is a review, there is no need to reference every paper written about a subject. Use only the most important ones.

**Additional information:**

Looking at the poster, conference participant should see an overall view and easy to read what is written in it. The poster text may take no more than 50% space.

DO NOT WRITE ALL THE TEXT IN AN UPPERCASE LETTERS – IT IS DIFFICULT TO READ, AND IT TAKES A LOT OF SPACE.

***Please write short snippets of text in italics***. Use italics only for short notes, for example.

The illustrations or text to pick out individual words.

Line spacing should be slightly larger than the font size.

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| **Font Size:** | **Reading distance:** |
| 12 | 45 cm |
| 18 | 70 cm |
| 24 | 90 cm |

**Different-sized illustrations**

Clip size can be varied but remember that the most important figure should be the largest.

**Electronic submission.** Poster(s) should be submitted to the Scientiffic Committee Coordinator in electronic form via the Internet till September 15th 2019. Please e-mail attached files (maximum size of message is up to 5 Mb) with Subject Header "Poster for SEE LEADER” to: scientific.committee@see-leader.eu. If sending files up to 20 MB, use open transfer services as it mentioned above.

Poster files should be designated in the following form: Surname\_Poster\_SEE LEADER\_2019., where the name of the first author precedes the Conference designation, SEE LEADER\_2019.

Poster will be published in **Electronic Conference Book of Posters** and available online.

**SEE LEADER 2019. heading**



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