**GUIDELINES FOR FULL PAPER/TEMPLATE**

**The title should be exact and concise comprising up to 100 letters**

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**Abstract**

Dear Author, when submitting your article, you are kindly requested to write it direct into this sample form. Please kindly note decision of Scientific Committee that papers submitted in any other form cannot be accepted.

The abstract should content three major parts written without subtitles: the aim of the paper, basic results and short conclusions. The aim of the paper should be written briefly, basic results clearly and accurately, and short conclusions should outcome from included results. There are 700 letters allowed as abstract extent. Tables, graphs and pictures are not allowed in abstract, as well as referencing publications.

Full names and surnames of authors are written without titles. If all authors are not from the same institution, this should be marked by superscripts. Only for the contact person, E-mail should be added to the full address. As the Conference has an international character, names of countries should be added to the addresses.

**Key words**: first, second, third, fourth, fifth

**Introduction**

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Papers should contain the title, list of authors (in one line), authors’ addresses (1 line for each address), abstract, keywords, introduction, material and methods, results and discussion, conclusions, references.

Paper length, including text, tables, graphs, figures should not exceed 5-6 pages, A-4 format.

**Material and methods**

The page setup define margins 3.0 cm left, 2.5 cm top, bottom and right. Authors are advised to make the maximum of the offered 5 pages, which will contribute to the quality of the paper and the Proceedings. Single spacing and justified alignment. Left alignment should be applied for the title, list of authors and subtitles. Use hanging indent (0.5 cm) for the list of references. Pages shoudn't be numbered.

Text should be written in Microsoft Word for Windows, version 6.0 or higher, font Times New Roman, size 12 points. Titles should be written in bold lowercase letters, font size 14 points. Authors (full names and surnames) size 12 points, addresses size 11 points italic. Subtitles lowercase, bold, size 12 points. Use solely empty lines for line spacing (size 12 points): before subtitles, between the title and the list of authors, between authors’ names and addresses, before table titles and after tables, before graphs and after graph titles. Start of a section/paragraph in text should not be indented by the tabulator; paragraphs should be separated using the enter key.

S. I. units and abbreviations should be used. Other units as tons (t) and hectares (ha) may be used as well. Notations will be in form: kg DM ha-1, fruits per plant, t ha-1. Latin biological names should be in italics.

**Results and discussion**

The used literature should be cited within text by only surname and publication year, considering literature written by one (Surname, 2008), two authors (Surname1 and Surname2, 2009) or more than two authors (Surname1 et al., 2004).

Tables (table width from the left to the right margin), graphs and photographs (black and white, with high resolution) must be incorporated into text (Table 1). Numbers and titles of tables should be written above the tables. Table contents should be separated by a minimum set of horizontal lines (0.5 points).

Table 1. The Title of the Table

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Illustrations and graphs should also be numbered and included into text (Graph 1), with the numbers written below graphs or pictures (Picture 1). For reliable printing, graphs and illustrations should be submitted in one of the graphical or image formats (\*.xls, \*tif or \*.jpg), only in black and white rendition.



Graph 1. The Title of the Graph

**Conclusions**

Finishing your work, please, be so kind to check once again, that all instructions were followed in accordance with the authors’ instructions.

**Acknowledgement**

The results presented in the paper are an output from research projects 0001/2009, ABCD 12345 and „Title of the Project“.

**References**

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